



SNOW REMOVAL CRITERIA

The Central Lake Public Schools Board of Education is requesting sealed bids for snow removal for the **2025-2026** fiscal years in accordance with the following instructions and specifications:

INSTRUCTIONS:

1. Sealed bids must be received at the Central Lake Public Schools Main Office, 8169 W. State St. Central Lake MI 49622 on or before 12:00 p.m., Friday, November 3, 2025.
2. All bids must be clearly marked **"SNOW REMOVAL BID"** on the face of the envelope.
3. Bids must be submitted on the attached bid form.
4. Bidders are required to meet with Mac Eckhardt, Facilities Director, to review the specific requirements for each facility prior to submitting a bid.
5. A minimum of 2–4" snow is required to plow or whenever snow accumulation is sufficient to require county roads to be plowed. Conditions at different buildings with the district vary; therefore, it will be necessary to check each location for their plowing needs. It is important for the safety of students and employees that snow not is allowed to accumulate.
6. The contractor will be held responsible for any unnecessary damage to buildings and grounds (including shrubs, lawn, curbs and fencing) due to snow removal activities.

7. The Central Lake Public Schools' Board of Education reserves the right to reject any or all bids, and is not bound to accept low bids. The award will be made in the best interest of the district.

8. Continuation of the contract in subsequent years is dependent upon satisfactory services provided in completed contract years.

9. The Board of Education and the contractor both have the right to terminate the contract with a 60-day notice prior to July 1 of each contract year.

10. The Board of Education is expected to award the bid at the November Board Meeting.

SPECIFICATIONS

It is expected that the Contractor assumes the responsibility and possesses the proper equipment to keep the listed areas clear of snow and ice whenever it is necessary during the snow season. The Contractor is to maintain a minimum of snow and ice surface and maximum flat roadbed. Snow plowing of the entire district is required one time per day prior to opening Monday thru Friday and when the snow is over 2-4" accumulation. If the school is conducting after hour's events and needs assistance with snow removal, one of the designated school representatives will contact the Contractor.

The use of loader will only be used when approved by the designated school representatives. Our expectation is to place the snow in a location where it will not have to be moved.

This contract is only for parking lots. The contractor will not be responsible for sidewalks or salting.

BUILDING #1 ELEMENTARY SCHOOL

- Dumpster access
- Parking lot

ADDITIONAL NOTES

Plowing should be complete by 5:00 a.m.

Building does not need to be plowed on weekends/holidays unless directed to.

All snow should be pushed to Knowles Creek (North of parking lot)

BUILDING #2 Middle / High School

- Dumpster access
- Parking lot (South)
- Parking lot (North)

ADDITIONAL NOTES

Plowing should be complete by 6:00 a.m.

Building does not need to be plowed on weekends/holidays unless directed to.

All snow should be pushed to Knowles Creek (West of parking lot)

BUILDING # 3 Building Trades / Bus Barn

- Parking lot

ADDITIONAL NOTES

Plowing should be complete by 7:00 a.m. Any plowing done after the set time interferes with bus traffic and becomes very dangerous to bus drivers and plow truck drivers.

All snow should be pushed to the East towards the intersection of W. North St and Howard St.

2025-2026

BID FORM

The Contractor must be fully covered by general liability and workmen's compensation insurance. The current certificate of insurance must be attached to the bid and subsequent years submitted when renewed.

I hereby submit the following prices:

_____ Blade size on truck _____ cost per hour

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_____ Blade size on truck _____ cost per hour

_____ Blade size on truck _____ cost per hour

_____ Yard bucket on the loader _____ cost per hour

_____ Snow pusher blade size on the loader _____ cost per hour

Contact Person: _____

Phone Number: _____

Signature: _____

Date: _____